

**MEETING MINUTES**  
**ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD**  
**THURSDAY SEPTEMBER 26, 2019 6:00 PM**  
**MUNICIPAL BUILDING, COUNCIL COMMITTEE ROOM**  
**2 E. MAIN STREET, ST. CHARLES, IL**

**1. Call to Order**

Chair Waibel called the meeting to order at 6:03PM

**2. Roll Call**

Present: Cohen, Denz, Gacic, Silkaitis, Travilla, Waibel, Weddell

Absent: None

**3. Approval of the Minutes June 7, 2019**

Motion to approve made by Silkaitis second by Weddell

Voice Vote Aye:6 No:0

Motion Carried

**4. Chair Report**

Chair Waibel introduced new Board Member Cheryl Denz who will be sworn in officially on October 7, 2019. Roundtable introductions and questions discussed.

Chair Waibel discussed the Opioid Task Force which will be meeting tomorrow, September 27, 2019 and is open and available to attend.

Chair Waibel will send links from the Kane County website that will offer some of the statistical data from Kane County to Board Members.

Chair Waibel shared that she attended the Kane County Behavioral Health Meeting with Board Member Weddell over the summer.

Chair Waibel went to a Kane County Mental Health meeting which discussed vaping. In the future Chair Waibel is seeking for other board members to attend. The Inc Board will be presenting on how their 708 Board structure works at a meeting in October or November, and St. Charles will speak in public comment on how this Board works, hopefully alongside Geneva 708 Mental Health Board. It was learned that Kane County will seek a 2.5% marijuana tax, so as to encourage vendors and increase revenue.

Chair Waibel and Brian Travilla went to discuss the success of the 708 Mental Health Board in St. Charles with Jerry Skogmo and Renz Addiction, to Elgin Township, which is due to seek referendum in April 2020, to organize a 708 Mental Health Board. Dundee will also organize a 708 Mental Health Board with a referendum in March 2020.

The St. Charles 708 Board will be attending a meeting with Karina Villa to represent the position of non-consolidation of mental health boards in Kane County.

## **5. Team Building Exercise**

Team building exercise organized and guided by board member Michael Cohen to facilitate Board members learning more about one another.

## **6. Old Business**

### **A. Policies**

Chair Waibel has noted some revisions to policies based on feedback from Board Members and will send them for review and adoption on a future meeting.

### **B. Application Review**

Board members Travilla and Weddell worked to identify some changes to the grant application for the City of St. Charles 708 Mental Health Board. Board Member Travilla discussed recommended changes to the grant application with the Board which include a simplified application and an accountability report for returning agencies.

Round table discussion ensued on approach to changes and desired requirements for the accountability report. Round table discussion on redlined items on the application for the new funding year. Details of discussion included levels of detailed information desired from agencies regarding funding received and how it was utilized in the prior year. Removal of specific dates from body of the application will allow the application to remain durable year over year. Some formatting, word choice, grammar and spacing was adjusted or corrected.

Motion to adopt the application with edits as discussed, with contingency stating Board Members will receive emailed final draft copy by Gacic, second by Travilla.

Voice Vote Aye: 5 No: 1

Cohen Yes

Gacic Yes

Silkaitis No

Travilla Yes

Waibel Yes

Weddell Yes

Motion carried.

Round table discussion on changes to the rubric. Grammar, spacing and formatting corrections were made. Discussion on categorical scoring, rubric values and points assigned.

### **C. Misc Old Business**

None

## **7. New Business**

**A. Bidders Meeting**

Scheduled for November 13, 2019 at 5:30PM for Board Member and optional attendance beginning at 6:00PM for agencies who choose to present.

**B. Community Outreach Discussion**

Chair Waibel opened this discussion by talking about the direction the board is going and asking a few thought provoking questions about what the Board could consider doing with regard to considering Community Outreach. This could include revising the Board's current position stated as a funding agency. Roundtable discussion of what different approaches could be taken to bring awareness to the community about the St. Charles 708 Mental Health Board, should the Board decide to move in this direction.

Roundtable discussion on ways to potentially collaborate with other organizations such as the Youth Commission, should the board decide to take this direction. Roundtable discussion on potential financial impact this could have on the 708 Board, and what kind of an impact that would have on the 708 Board. Discussion will reconvene on the subject in future meetings.

**C. Misc New Business**

None

**8. Future Agenda Items**

Adoption of revised Board Policies

Rubric

Changes to bylaws

**9. Adjourn**

Chair Waibel called for a motion to adjourn the meeting.

Motion to adjourn the meeting by Gacic second by Weddell.

Voice Vote Aye: 6 No: 0

Meeting adjourned at 8:49AM

***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

